



TO: Interested Law Enforcement and Community Leaders

FROM: Project Safe Neighborhoods Grant Selection Committee

DATE: March 27, 2006

RE: Project Safe Neighborhoods Anti-Gang Grant

On behalf of the office of the United States Attorney for the Western District of Michigan¹, we are pleased to announce a grant opportunity to further the reduction of gang violence within our communities.

Through a national grant from the Department of Justice (DOJ), the Western District of Michigan has received **\$282,415** in funds to award to nonprofit organizations, law enforcement agencies, prosecuting attorneys' offices, local units of government, educational institutions, and faith-based and community organizations in the Western District of Michigan. The grant funds are sponsored through the Project Safe Neighborhoods (PSN) initiative, a nationwide commitment to reduce gun crime in America. Additional information on the PSN initiative is available at: <http://psn.gov/>.

The selection committee intends to consider applications to fund the continuation of existing PSN grant recipients, in addition to new PSN initiatives that **involve an anti-gang element**. Several suggested areas of focus are outlined below. Your proposal may encompass one or more of the following categories:

1. **Education/Prevention/Community Partnerships:** Programs such as adult and/or juvenile education courses relative to anti-gang formation, gang reduction strategies and conflict resolution.
2. **Enforcement/Prosecution:** Programs that target the investigation, apprehension and prosecution of gang members and gang related crime.
3. **Technology:** Methods and materials used in applying scientific knowledge to assist in reducing and/or solving gang related crimes or identifying and targeting gang related geographic areas.

Grant awards will be for a period of 24 months, and requests cannot be made for an amount less than \$30,000. **Applications must be postmarked by May 1, 2006.**

The PSN Grant Selection Committee will review applications for these awards, and Grand Valley State University, School of Criminal Justice will administer grant monies.

¹ The Western District of Michigan includes the following counties: Alger, Allegan, Antrim, Baraga, Barry, Benzie, Berrien, Branch, Calhoun, Cass, Charlevoix, Chippewa, Clinton, Delta, Dickinson, Eaton, Emmet, Gogebic, Grand Traverse, Hillsdale, Houghton, Ingham, Ionia, Iron, Kalamazoo, Kalkaska, Kent, Keweenaw, Lake, Leelanau, Luce, Mackinac, Manistee, Marquette, Mason, Mecosta, Menominee, Missaukee, Montcalm, Muskegon, Newaygo, Oceana, Ontonagon, Osceola, Ottawa, Schoolcraft, St. Joseph, Van Buren, and Wexford.



Letter of Intent

Legal Name of Organization_____

Address of Organization_____

Contact Person_____ Title_____

Phone_____ Fax_____ Email_____

Is your organization _____unit of government _____501(c)(3)
(Please check one)

Are you a current PSN grant recipient? _____ yes _____ no

Please use the following format to describe the issue you plan to address, **limiting the description to three additional pages.**

1. Provide a brief description of your organization.
2. Develop a concise picture of the gang problem to be addressed with the requested funds. If possible, include data to support the problem. Identify the target area or audience for focused anti-gang efforts.
3. Describe the goals and objectives of the proposed project.
4. Identify any gaps in services and how additional funding will be coordinated with other programs or related funding. Additionally describe existing or proposed partnerships that will assist you in meeting goals.
5. Describe the capacity of the requesting or a supporting agency to collect and share gang-related crime information and the coordination involved in doing so. **This is a mandatory requirement from the Department of Justice.**
6. Describe the proposed timeline for your project.
7. If you are applying to supplement an existing PSN grant program, describe, in objective terms, the effectiveness of your current program, its outcome evaluation results and your reasons why the program merits additional funds which correlate directly to an anti-gang initiative.



Budget Information

Proposed budget for the project_____

Organization's current budget_____

Please submit on a separate sheet, your proposed budget using the following allowable budget categories:

1. Personnel and Fringe Benefits – includes staff time of Project Director
2. Travel – includes trainings
3. Equipment – includes tangible property with a useful life of more than two years
4. Supplies – includes postage, office supplies, etc.
5. Consultants/Contracts – includes procured services and products
6. Other Costs - includes rent, printing and telephone

Authorized signature_____

Date_____

Grant proposals must be postmarked by **May 1, 2006**. You will need to include the following:

1. Completed Letter of Intent with attached Narrative (limited to three pages).
2. Budget Information.
3. E-mail requested documents in addition to mailing a hard copy, to: cindy.vine@usdoj.gov

Forward information to the following address:

United States Attorney's Office
Western District of Michigan
ATTN: PSN Grants Selection Committee
PO Box 208
Grand Rapids, MI 49501-0208
(616) 456-2404